



# City of NORFOLK

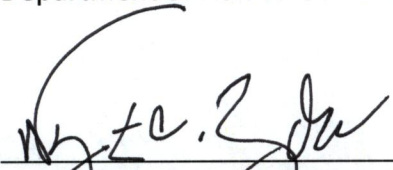
C: Steven Hawks, Dir., Human Services

To the Honorable Council  
City of Norfolk, Virginia

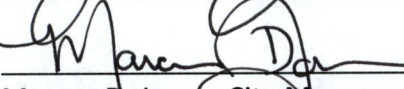
February 10, 2015

From: Stephen Hawks, Director  
Department of Human Services

**Subject:** Accepting, Approving and  
Authorizing Expenditure up to  
\$20,000.00 from United Methodist  
Family Services.

Reviewed:   
Wynter C. Benda, Deputy City Manager

**Ward/Superward:** Citywide

Approved:   
Marcus D. Jones, City Manager

**Item Number:**

**R-8**

I. **Recommendation:** Adopt Ordinance

II. **Applicant:** City of Norfolk Department of Human Services

III. **Description**

This agenda item is an Ordinance to accept, appropriate and authorize for expenditure grant funds of up to \$20,000 from United Methodist Family Services. This funding will be utilized to facilitate finalization of the adoptions and/or permanent placements of Norfolk foster children.

IV. **Analysis**

The Commonwealth of Virginia Department of Social Services granted federal funds to local private agencies throughout Virginia to be used to assist local departments of social services in matching children with a permanent family. United Methodist Family Services (UMFS) is one of the agencies the state granted and is currently working with the Adoptions unit of the Norfolk Department of Human Services to identify forever homes for Norfolk's foster children who are ready for permanency.

In accordance with the terms of the grant awarded to UMFS, the Adoptions unit may refer an eligible foster child to UMFS to locate adoptive and/or permanent placement options. UMFS will conduct an intensive recruitment, participate in weekly staffing with NDHS, and once a family has been confirmed, determine what may be needed to facilitate the adoption. UMFS will pay NDHS \$2,000 per child for such expenses as (but not limited to):

- Payment for home study;
- Payment for expenses associated with the family and child to meet and visit (the adoptive family could live out-of-town, for example);
- Payments for items that are needed in order to make the family licensable as an adoptive home (making the home handicapped accessible, for example); and
- Payments for unique trauma-focused training or services for the family.

These types of expenses are usually at the expense of the adoptive family. Not all families willing to adopt are financially equipped to pay for all of the expenses involved in the adoption. Use of these grant funds will assist in making adoption more affordable.

**V. Financial Impact**

There is no financial impact and the funds do not require local cash match.

Funds are received in increments of \$2,000, as adoptive/permanent homes are confirmed for each child. The funds will be received from United Methodist Family Services and used to facilitate the adoption. Unused funds, if any, will be returned to United Methodist Family Services.

**VI. Environmental**

N/A

**VII. Community Outreach/Notification**

Oversight of the project shall be carried out through the collaboration of the Norfolk Department of Human Services and the Norfolk Juvenile and Domestic Relations Court.

Public notification for this agenda item was conducted through the City of Norfolk's agenda notification process.

**VIII. Board/Commission Action**

N/A

**IX. Coordination/Outreach**

This letter has been coordinated with the Department of Human Services, Norfolk Office of Grants Management, and the City Attorney's Office.

Supporting Material from the Department of Human Services:

- Ordinance

12/29/14 JEC:11

Form and Correctness Approved:

By [Signature]  
Office of the City Attorney

Contents Approved:

By [Signature]  
DEPT. Human Services

NORFOLK, VIRGINIA

*AMS*  
Pursuant to Section 72 of the City Charter, I hereby certify that the money required for this item is in the city treasury to the credit of the fund from which it is drawn and not appropriated for any other purpose.

\$ 20,000.00

[Signature]  
Director of Finance

*9999-2275-8-*  
8980-FY15

Account

2/12/15  
Date

## ORDINANCE No.

AN ORDINANCE AUTHORIZING THE ACCEPTANCE OF UP TO \$20,000 IN GRANT FUNDS FROM THE COMMONWEALTH OF VIRGINIA DEPARTMENT OF SOCIAL SERVICES AND UNITED METHODIST FAMILY SERVICES, APPROPRIATING THE FUNDS AND AUTHORIZING THE EXPENDITURE OF THE FUNDS FOR AN ADOPTION INCENTIVE PROGRAM.

- - -

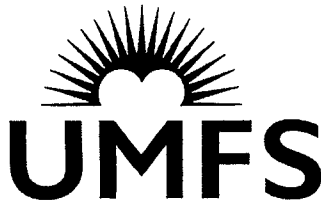
BE IT ORDAINED by the Council of the City of Norfolk:

Section 1:- That the acceptance of up to \$20,000 in grant funds from the Commonwealth of Virginia and United Methodist Family Services is hereby accepted to facilitate and enhance a Program supporting adoption and/or permanent placements of foster children in Norfolk.

Section 2:- That up to \$20,000 is hereby appropriated and authorized for expenditure for the Program, according to the terms and conditions of the Commonwealth's grant, if and when made available from the Commonwealth and United Methodist Family Services.

Section 3:- That the City Manager is authorized to do all things necessary to receive the funds and to implement the Program.

Section 4:- That this ordinance shall be in effect from and after its adoption.



5301 Robin Hood Road, Suite 122  
Norfolk, VA 23513  
757-490-9791

## **Extreme Recruitment® Permanency for Youth in Foster Care**

**Extreme Recruitment®** is a 12 to 20 week individualized recruitment effort that explores both relative/kin and non-relative permanency options for youth. Although connections with biological family are often made through the efforts of Extreme Recruitment's family finding, teams must be willing to focus on all adoption or guardianship options for youth at the same time. The following are just a few of the Extreme Recruitment focus points:

- Diligent searches to reconnect youth with relatives or kin
- General, targeted and child-specific recruitment and support services
- Examination of all areas of a child's life that impact their readiness for permanency
- Efficient and effective weekly team meetings

### **Extreme Recruitment® operates under the following philosophies:**

- Foster care is intended to be a *temporary* living arrangement
- Every child is adoptable and deserves a loving home
- Having multiple options for permanency is *not* a problem
- Every person in a child's life can offer assistance, especially by providing information
- Youth do not need to be "stable" to be worthy of a permanent home--many youth need permanency before their behaviors will truly stabilize

### **Extreme Recruitment® Case Requirements:**

- Youth must be at least 10 years old. Exceptions to this are allowed if the child meets ONE or more of the following criteria:
  - ✓ The child is part of a sibling group being served
  - ✓ The child has documented elevated medical or mental health needs
  - ✓ The child has been legally free for adoption for six months with no permanent resource identified

#### **AND**

- Youth is legally free for adoption. An exception may be made if ALL of the following criteria are met:
  - ✓ Reunification is no longer the case plan
  - ✓ Written permission has been provided to the Extreme Recruitment® team to utilize the child's picture and strengths-based profile for recruitment through print media, online resources, and on television.
  - ✓ The child's professional team agrees that Extreme Recruitment is in the child's best interest.

### **Extreme Recruitment's® goals focus on creating better outcomes for children by:**

- (re)connecting 90% of youth with safe and appropriate adult relatives/kin
- matching 70% of youth with a permanent resource

### **The Extreme Recruitment® Process**

1. **Referral:** Requests for Extreme Recruitment® services are made by the custodial agency. In order to proceed with a referral, the Regional Permanency Consultant must grant approval to proceed with the intervention.
2. **Team Meeting:** The team is comprised of professionals (case manager, adoption recruiter, Court Appointed Specialist Advocate, Guardian ad Litem, etc.) who are invested in the recruitment process.

RECEIVED  
NOV - 5 - P 3:15  
ATTORNEY'S OFFICE





**COMMONWEALTH OF VIRGINIA**  
**STANDARD CONTRACT**

Contract Number: FAM-13-093-02

This contract entered into this 30th day of August 2013, by United Methodist Family Services, hereinafter called the "Contractor" and the Commonwealth of Virginia, Department of Social Services, Division of Family Services called the "Purchasing Agency."

WITNESSETH that the Contractor and the Purchasing Agency, in consideration of the mutual covenants, promises and agreements herein contained, agree as follows:

**SCOPE OF CONTRACT:** The Contractor shall provide the goods/services to the Purchasing Agency as set forth in the Contract Documents.

**PERIOD OF PERFORMANCE:** From September 9, 2013 through June 30, 2014.

The contract documents shall consist of:

- (1) This signed form;
- (2) The following portions of the Request for Proposal dated June 11, 2013:
  - (a) The Statement of Needs,
  - (b) The Reporting and Delivery Requirements,
  - (c) The General Terms and Conditions,
  - (d) The Special Terms and Conditions together with any negotiated modifications of those Special Conditions;
  - (e) The Method of Payment, and
  - (f) Addendum 1 dated June 28, 2013.
- (3) The Contractor's Proposal dated July 11, 2013 and the August 9, 2013 email response to negotiations, all of which documents are incorporated herein.

IN WITNESS WHEREOF, the parties have caused this Contract to be duly executed intending to be bound thereby.

United Methodist Family Services

Virginia Department of Social Services

By: [Signature]

By: Donald R. Rainey, Sr.

Title: Exec VP / COO

Title: DONALD R. RAINEY, SR.

Date: 9/6/13

Date: 9-12-13

**Note:** This public body does not discriminate against faith-based organizations in accordance with the *Code of Virginia*, § 2.2-4343.1 or against a bidder or offeror because of race, religion, color, sex, national origin, age, disability, or any other basis prohibited by state law relating to discrimination in employment.